Credit Card Authorization Form

Use this form to pay for any Pomegranate service by credit or debit card, as a one-time payment or with automatic renewal. Click into the shaded fields to fill it out on your computer, or print and complete by hand.

1. CARDHOLDER INFORMATION

Cardholder name		**Business name**	
Billing street address		**City, State, ZIP**	
Phone		**Email**	

2. SERVICE(S) BEING PAID

☐ Mailbox rental ☐ Notary ☐ Live Scan fingerprinting ☐ Insurance ☐ Other

Mailbox # (if applicable)		**Policy or account # (if applicable)**	
Description of service		**Amount to charge today**	

3. PAYMENT TYPE

☐ One-time payment only (12, 24 and 36-month terms only) ☐ Automatic renewal (recurring)

4. AUTOMATIC RENEWAL

Renewal term: ☐ 3 months (required) ☐ 6 months (required) ☐ 12 months, pay for 11 (optional)
☐ 24 months, pay for 22 (optional) ☐ 36 months, pay for 33 (optional) ☐ Monthly (other services) ☐ Other

Amount per renewal		**First renewal date**	

Your card will be charged the amount above at the start of each renewal term until you cancel. If our price changes, we will notify you before the new price is charged. You may cancel automatic renewal at any time by notifying us in writing (in person or by email) at least 15 days before your next renewal date. Canceling renewal does not refund the current term.

Auto-renewal initials	

5. CARD INFORMATION

Card type: ☐ Visa ☐ Mastercard ☐ American Express ☐ Discover

Name on card		**Card number**	
Expiration (MM/YY)		**Security code (CVV)**	
Billing ZIP code			

6. AUTHORIZATION AND SIGNATURE

I authorize Pomegranate to charge the card above for the service(s) and amount(s) listed, and, if I selected automatic renewal, to charge the renewal amount on each renewal date until I cancel. I also authorize charges for fees under my rental agreement, including lock change fees for unreturned keys. I am the cardholder or am authorized to use this card, and I will not dispute charges made under this authorization.

Cardholder signature		**Date**	

FOR OFFICE USE ONLY

Card last 4 digits		**Entered in processor by / date**	
Recurring billing set up (date)		**Paper form shredded (date)**	